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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

28 May 2018

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 5 JUNE 2018 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Minutes (Pages 5 - 10)

Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 17 April, 2018 attached.

4. Cabinet Member for Health and Wellbeing - Update on Private Sector Housing

5.05pm – Presentation to be given at meeting.

5. Local Government Act - Exclusion of the Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act".

(Part 2 – Non Public Information)

6. Cabinet Member for Health and Wellbeing - Update on Healthy Living Centre performance (Pages 11 - 20)

5.50pm – Presentation attached, which will be supplemented by a verbal update at the meeting.

7. Scrutiny Project Groups

6.35pm – Scrutiny Project Group updates:

- Development of the site of the old Queen's Park Sports Centre
- Leisure, Sports and Cultural Activities
- Play Strategy

8. Re-admission of the Public

That after the consideration of items containing exempt information, the public be re-admitted to the meeting.

(Part 3 – Public Information)

9. Forward Plan

6.50pm – Forward Plan of Key Decisions for the period 1 June to 30 September, 2018. Available via link below:

<http://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=88&RP=134>

10. Work Programme for the Enterprise and Wellbeing Scrutiny Committee (Pages 21 - 26)

6.55pm – Overview and Scrutiny Work Programme for 2018/19, and Enterprise and Wellbeing Scrutiny Committee Work Programme for 2018/19, attached.

11. Monitoring Schedule (Pages 27 - 30)

7.00pm – Monitoring Schedule attached.

12. Corporate Working Groups

7.05pm – Update on Housing Revenue Account Steering Group.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 17th April, 2018

Present:-

Councillor Sarvent (Chair)

Councillors Caulfield
 D Collins

Councillors Falconer
 Perkins

Alison Craig, Assistant Director – Housing +
Councillor Terry Gilby ++
Carl Griffiths, Housing Options Manager +
Neil Johnson, Assistant Director – Economic Growth ++
Lynda Sharp, Economic Development Manager ++
Councillor Gordon Simmons +++

+ Attended for Minute No. 60
++ Attended for Minute No. 61
+++ Attended for Minute No. 62

**48 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations were received.

49 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Derbyshire and V-A Diouf.

**50 CABINET MEMBER FOR HOMES AND CUSTOMERS – UPDATE ON
HOMELESSNESS**

The Assistant Director – Housing and the Housing Options Manager attended to provide members with an update on how Chesterfield Borough Council's (CBC) Housing Service had prepared itself for the introduction of the Homelessness Reduction Act 2017; the Act came into effect in April 2018.

The Housing Options Manager provided members with data on the total number of accepted and prevented homelessness duties during the last three years. Figures showed that CBC had successfully decreased the number of homelessness duties accepted in this time by 78 per cent, which coincided with a 166 per cent rise in prevented duties.

The Committee were provided a summary of the key changes that had been introduced in response to the Homelessness Reduction Act 2017, including:

- An extension to the period classified as “threatened with homelessness” from 28 days to 56 days;
- A new duty to try to prevent instances of homelessness for a further 56 days, regardless of priority need;
- A new duty to provide “relief” for 56 days where prevention is not possible or has been unsuccessful;
- A duty to assist all care leavers within the Derbyshire area who approach the CBC;
- A duty on other public bodies to refer any cases of homelessness, or those that include the threat of homelessness, to CBC;
- A requirement for the Housing Options service to tailor its approach to meet the needs of each specific client group, and develop a ‘housing pathway’ for each group.

Members were advised that a new Homelessness Case Management IT system had been procured, which was specifically designed for the new legislation. The system was anticipated to deliver significant support for completing the additional administrative work arising from the new legislative requirements.

The Assistant Director – Housing informed of CBC’s involvement with the North Derbyshire Homelessness Forum. The Forum provides a platform for CBC to discuss ideas and best practice with neighbouring authorities, statutory bodies and third sector agencies, to respond to increased cases of homelessness.

The Housing Options Manager provided detail of some major pieces of work had arisen from meetings of the Forum. Work included the development of a hub to act as a single point of access for “chaotic” individuals and complex needs cases, and allow for quicker, more holistic responses.

In addition, work had also commenced on the development of a night shelter, intended to be operated throughout the winter period as needed, to provide greater support to those experiencing homelessness in Chesterfield.

RESOLVED –

That the update be noted.

51 CABINET MEMBER FOR ECONOMIC GROWTH – UPDATE ON ECONOMIC GROWTH AND DEVELOPMENT

The Cabinet Member for Economic Growth, Assistant Director – Economic Growth, and Economic Development Manager attended to provide members with an update on the overall economic position of Chesterfield, and on the numerous ongoing significant developments across the borough.

The Assistant Director – Economic Growth began the update by providing members with a broad statistical overview of the current economic position within Chesterfield, and informed that:

- There were approximately 3,275 businesses and 50,000 jobs located within Chesterfield, with the majority of employment opportunities arising from the public services and retail sectors;
- The business base in the borough had increased by approximately 18 per cent between 2011 and 2016, which was slightly below the national average but comparable for similar regional areas;
- There were higher rates of adult and youth unemployment reported in Chesterfield compared to regional and national figures;
- Schools across Chesterfield had achieved an above-average performance in GCSE results compared to the national average.

The Committee heard that the CBC's Economic Growth service, in conjunction with other key partners, was building on the unique offer of living and working in Chesterfield and using it as a competitive advantage to secure more incoming businesses, future jobs and increased skills development.

The Assistant Director – Economic Growth provided members with updates on the progress of a number of key economic development programmes ongoing across Chesterfield, including Chesterfield

Waterside, Northern Gateway, Peak Report, Markham Vale, Staveley Corridor and the HS2 Station.

Members were advised that town centres across the country, including Chesterfield's, faced a number of challenges to ensure that they could sustainably thrive and adapt to changing trends and competition from other centres.

The Assistant Director – Economic Growth informed that a Visitor Economy Action Plan is in development; intended to transform the scope and quality of the town centre offer in Chesterfield, attract more visitors and further improve the town's economy.

RESOLVED –

That the update be noted.

52 SCRUTINY PROJECT GROUPS

Development of the site of the old Queen's Park Sports Centre

Councillor Simmons, Scrutiny Project Group Leader, attended to update members on the position and progress of the project group.

It was noted that a formal planning application had not yet been submitted; delays in receiving further information from Historic England and the project consultants had impacted on the intended timescales.

Leisure, Sports and Cultural Activities

The Chair advised that no further information or update was available, pursuant to Minute No. 42 (Enterprise and Wellbeing Scrutiny Committee, 2017/18).

Play Strategy

The Committee considered the initial scope and aims of the Play Strategy Scrutiny Project Group and discussed whether these had been achieved.

Members agreed that the Scrutiny Project Group had completed its initial project aims, and that the Lead Member should explore options for finalising and concluding the SPG.

RESOLVED –

1. That the updates be noted.
2. That options be explored to formally finalise and complete the Play Strategy Scrutiny Project Group.
3. That the two Scrutiny Chairs discuss the issues experienced by the Scrutiny Project Group on the ‘Development of the site of the Old Queen’s Park Sports Centre’ with the Assistant Director – Health and Wellbeing.

53 FORWARD PLAN

The Forward Plan was considered.

RESOLVED –

That the Forward Plan be noted.

54 WORK PROGRAMME

It was noted that the Work Programme for 2018/19 would be submitted for approval and adoption at the next meeting of the Overview and Performance Scrutiny Forum on 8 May, 2018.

RESOLVED –

That the Work Programme be approved.

55 MONITORING SCHEDULE

The Monitoring Schedule was considered.

RESOLVED –

That the Monitoring Schedule be approved.

56 **CORPORATE WORKING GROUPS**

Councillor Perkins provided an update on the activity of the Housing Revenue Account Steering Group, and noted the success of the STAR Tenant Satisfaction Survey that was undertaken in October 2017.

A total of 1079 tenants had responded to the survey, and an additional 243 attended the joined-up 'roadshows' that were organised by the housing service.

RESOLVED –

That the update be noted.

57 **MINUTES**

The Minutes of the meeting of the Enterprise and Wellbeing Scrutiny Committee held on 27 February, 2018 were presented.

RESOLVED –

That the Minutes be accepted as a correct record and be signed by the Chair.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Overview and Scrutiny Work Programme 2018/19												
	OPSF 8.5.18	EW 5.6.18	OPSF 3.7.18		OPSF 18.9.18	EW 2.10.18	OPSF 20.11.18	EW 4.12.18	OPSF 15.1.19	EW 5.2.19	OPSF 19.3.19	EW 2.4.19
	CCO 22.5.18		CCO 17.7.18		CCO 25.9.18		CCO 27.11.18		CCO 22.1.19		CCO 26.3.19	
Scrutiny project groups:	May	June	July	August	September	October	November	December	January	February	March	April
Skills SPG												
Council Owned Community Rooms SPG												
Play Strategy SPG	From previous work programme											
Leisure, Sport Cultural Activities SPG	From previous work programme											
HS2 SPG	From previous work programme											
Development of old QPSC site SPG	From previous work programme											
Items:												
Scrutiny	OPSF				OPSF							
Voluntary Sector			OPSF									
Gender Pay Gap	OPSF											
Digital Strategy					OPSF							
Council Plan and Corporate Performance	OPSF						OPSF					
Budget			OPSF				OPSF					
OSC Annual Work Programme	OPSF											
Scrutiny Annual Report			OPSF									
Face to Face Service Delivery					CCO							
Communications and Engagement Strategy									CCO			
Effectiveness of PSPO town centre order			CCO									
Universal Credit	CCO						CCO					
Food Poverty, Mental Health and Deprivation	CCO					Appreciative Inquiry						
Crime and Disorder					CCO						CCO	
Private Sector Housing		EW										
Recycling/climate change						EW						
Healthy Living Centre performance		EW										
Housing Supply and Impact of New Housing			EW									
Allocations Policy						EW						
Homelessness								EW				
Monitoring:												
Friends of	CCO						CCO					
Town Centre					OPSF						OPSF	

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WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 5 JUNE 2018

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	05.06.18	Private Sector Housing	Private rented housing is an important sector and provides accommodation to a wide range of groups. Members raised concern that this sector is historically unregulated and, given the increasing pressure on the Council to find new housing to meet growing demand, thought it would be prudent to receive an update on the Council's position on regulating the private rented housing in the borough, as well as on carrying out enforcement on 'bad' landlords.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Health and Wellbeing</i>
2	05.06.18	Healthy Living Centre performance	Members wanted to receive an update on the performance of the Healthy Living Centre and progress made to continue to boost membership levels, maximise attendance and income, and improve the health and wellbeing outcomes of residents in the borough.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Health and Wellbeing</i>
3	24.07.18	Housing Supply and Impact of New Housing	A report submitted to Cabinet on 20 February, 2018 stated that increased provision had been made within the	<i>Scrutiny Work Programme Action</i>	<i>Homes and Customers</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
			Housing Capital Fund to allow for the development of 100 housing units in the Chesterfield borough over a five year period. It is important that the impacts of this significant increase in housing on local infrastructure, schools and services are considered and monitored closely.	<i>Planning – March 2018</i>	
4	02.10.18	Recycling/Climate Change	This provides members with an opportunity to receive an update on the Council's performance against waste and recycling targets, and on the new waste management contract that was approved during 2017/18.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Health and Wellbeing</i>
5	02.10.18	Allocations Policy	The Council's current Allocations and Transfer Policy was last reviewed in 2015, with changes being implemented in 2016. It is planned for a revised Allocations Policy is be developed and implemented in October 2018.	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Homes and Customers</i>
6	04.12.18	Homelessness	The Homelessness Reduction Act (2017) came into effect in April 2018. It was recommended that the Committee receive an update approximately 6 months following this, to measure the impact of the new legislation, and receive an update on	<i>Scrutiny Work Programme Action Planning – March 2018</i>	<i>Homes and Customers</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
			how the Council's housing service is continuing to tackle homelessness.		
<i>Scrutiny Project Groups (SPG) :</i>					
3	Every meeting	Play Strategy	Member Consultation took place in early 2018. Public Consultation planned to take place during May 2018.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>
4	Every meeting	Leisure, Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation.	<i>Enterprise and Wellbeing Scrutiny Committee</i>	<i>Homes and Customers</i>
5	Every meeting	Development of the site of the old Queen's Park Sports Centre	The report was presented to Cabinet on 5 December, 2017. Work is being carried out to finalise and submit a planning application.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/ Town Centres and Visitor Economy</i>
<i>Corporate Working Groups:</i>					
6	Every meeting	Housing Revenue Account Business Plan Steering Group	Progress update received from Councillor Perkins on 17.04.17.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
<i>Items Pending Reschedule or Removal:</i>					
<i>New Business Items Proposed:</i>					

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision] (Next meeting date is 12.12.17).*

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 & Page 27 CCO2	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 21.03.17
Page 28	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final executive decision.	Date for next progress monitoring report TBC.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).

* Note recommendation wording may be abridged.

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